



**WELCOME TO THE 2021 ANNUAL CONFERENCE
NEW YORK STATE ASSOCIATION OF MAGISTRATES COURT CLERKS, INC.**

	SUNDAY, SEPTEMBER 12, 2021
2:00 – 5:00 pm	REGISTRATION – Tunnel Store – Open – Shaker Basket Raffle – Open – Shaker Hospitality Open – Suite 156 off Fort Orange Courtyard
5:00 – 6:00 PM	Reception – Fort Orange Square
6:00 – 8:00 PM	AWARDS BANQUET – King Street Ballroom Cash Bar Hon. Gary Graber - Emcee
8:00 – 10:00 PM	Hospitality Open – Suite 156 off Fort Orange Courtyard

MONDAY, SEPTEMBER 13, 2021 - SUPPORTING THE BENCH – 1 STB Credit per Class

7:00 am – 8:30 am	Breakfast Buffet – Fort Orange Ballroom
8:00 am - 9:30 am	NYSAMCC ANNUAL BUSINESS MEETING – King Street Ballroom Zoom: https://us06web.zoom.us/meeting/register/tZErf-2rrT0qGtbYdZO2sr3mhlUv5dhWoo0D
	SUPPORTING THE BENCH Location: Town Hall Amphitheater Zoom: https://us02web.zoom.us/meeting/register/tZcvc-ivrjkrGtOZBYNJSw4uESIkWepiCmTR
9:30 am – 10:30 am	Introduction to Court Clerk Duties – Livestream Al Chapleau, Esq., Asst. Professor, College of St. Rose Alexandra Glick-Kutscha, Esq., Associate Counsel, OJCS Wendy Bates, NYSAMCC
10:30 am – 11:00 am	Break – Hallway outside Amphitheater
11:00 am – 12:00 pm	Introduction to Civil Actions – Livestream Al Chapleau, Esq., Asst. Professor, College of St. Rose Alexandra Glick-Kutscha, Esq., Associate Counsel, OJCS Marissa Martino , NYSAMCC
12:00 pm – 1:00 pm	LUNCH – Fort Orange Ballroom/Courtyard
1:00 pm – 2:00 pm	Introduction to Criminal Matters – Livestream Al Chapleau, Esq., Asst. Professor, College of St. Rose Alexandra Glick-Kutscha, Esq., Associate Counsel, OJCS Kim Howard, NYSAMCC
2:10 pm – 3:10 pm	Forms – Livestream Al Chapleau, Esq., Asst. Professor, College of St. Rose Alexandra Glick-Kutscha, Esq., Associate Counsel, OJCS Heather Blume, NYSAMCC
3:10 pm – 3:20 pm	BREAK – Hallway outside Amphitheater
3:20 pm – 4:20 pm	Vehicle and Traffic Matters – Livestream Al Chapleau, Esq., Asst. Professor, College of St. Rose Alexandra Glick-Kutscha, Esq., Associate Counsel, OJCS Jennifer Miller, NYSAMCC
4:25 pm – 5:25 pm	Basic DWI for Court Clerks – Livestream Al Chapleau, Esq., Asst. Professor, College of St. Rose Alexandra Glick-Kutscha, Esq., Associate Counsel, OJCS Kelly Desimone, NYSAMCC
5:00 pm – 10:00 pm	Food Truck Event & Entertainment – Outside (King Street Courtyard weather backup)

MONDAY, SEPTEMBER 13, 2021 – CORE AND ELECTIVE

7:00 am – 8:30 am	Breakfast Buffet – Fort Orange Ballroom	
8:00 am - 9:30 am	<p align="center">NYSAMCC ANNUAL BUSINESS MEETING – King Street Ballroom</p> <p align="center">ZOOM: https://us06web.zoom.us/meeting/register/tZErf-2rrT0qGtbYdZO2sr3mhluV5dhWoo0D</p>	
	<p align="center">OJCS CLERK CORE CLASSES</p> <p align="center">Location: King 2/4</p> <p align="center">ZOOM:</p> <p align="center">https://us02web.zoom.us/meeting/register/tZYkcuuspj4oGdJ9L-hwD-Aj1krppdy_UQt</p>	<p align="center">ELECTIVE CLASSES</p> <p align="center">Location: King 6/8</p> <p align="center">ZOOM:</p> <p align="center">https://us06web.zoom.us/meeting/register/tZUkdeisrz0pG9dvVBj5HybpJKMWen74k8KW</p>
9:30 am – 10:30 am	<p align="center">Judicial Wellness For Court Clerks - In person</p> <p align="center">Presenter, Honorable Susan Sullivan-Bisceglia & Daniel Lukasik, Esq.</p> <p align="center">Dawn Marie Klingner & Jackie Ricciardi, NYSAMCC</p> <p align="center">NO CREDIT</p>	
10:30 am – 11:00 am	Break – King Street Courtyard	
11:00 am – 12:00 pm	<p align="center">Fiscal Recordkeeping and Reporting 2021 - Video</p> <p align="center">Renee Malo & Leanna Dillon, Justice Court Fund</p> <p align="center">Jane Curtiss & Heather Blume, NYSAMCC</p> <p align="center">Al Chapeau, Esq., Asst. Professor, College of St. Rose</p> <p align="center">Alexandra Glick-Kutscha, Esq., Associate Counsel, OJCS</p> <p align="center">1 CORE CREDIT</p>	<p align="center">DMV – TSLED Advanced Training – Livestream</p> <p align="center">Presenter, Amanda Spenziero, Administrative Assistant II TSLED</p> <p align="center">Kim Stahley & Stephanie Timm-Austen, NYSAMCC</p> <p align="center">NO CREDIT</p>
12:00 pm – 1:00 pm	LUNCH – Fort Orange Ballroom/Courtyard	
1:00 pm – 2:00 pm	<p align="center">Equal Justice in the Courts 2021 and Beyond – Video</p> <p align="center">Michelle Smith, Esq., Chief of Staff, Office of Justice Initiatives</p> <p align="center">Rosemary Martinez-Borges, Esq., Deputy Chief of Staff, Office of Justice Initiatives</p> <p align="center">Marie Barbera & Lorraine Buchal, NYSAMCC</p> <p align="center">1 CORE CREDIT</p>	<p align="center">Technology Class – Livestream</p> <p align="center">Presenter, Dawn Cota, Network/System Engineer I, OCA</p> <p align="center">Gillian Koerner & Jennifer Miller NYSAMCC</p> <p align="center">NO CREDIT</p>
2:00 pm – 2:30 pm	BREAK – King Street Courtyard	
2:30 pm – 3:30 pm	<p align="center">Technology on the Bench - Laws and Updates – Video</p> <p align="center">Alexandra Glick-Kutscha, Esq., Associate Counsel, OJCS Hon. Diane Turo, Associate Counsel, OJCS</p> <p align="center">Jane Curtiss & Wendy Bates, NYSAMCC</p> <p align="center">1 CORE CREDIT</p>	<p align="center">“When to Nudge the Judge” – In person</p> <p align="center">Presenter, Honorable James P. Mulley, Jr</p> <p align="center">Terri Rider & Jackie Ricciardi, NYSAMCC</p> <p align="center">NO CREDIT</p>
3:30 pm – 4:30 pm	<p align="center">Advanced Q & A</p> <p align="center">OCA Instructors & All available Clerk instructors</p>	
4:30 pm	County Rep Meeting	
5:00 pm – 10:00 pm	Food Truck Event & Entertainment – Outside (King Street Courtyard as backup)	

TUESDAY, SEPTEMBER 14, 2021 - SUPPORTING THE BENCH – 1 STB Credit per Class

7:00 am – 8:30 am	Breakfast Buffet – Fort Orange Ballroom
	Location: Town Hall Amphitheater Zoom: https://us02web.zoom.us/meeting/register/tZcvc-ivrjkrGtOZBYNJSw4uESIkWepiCmTR
8:30 am – 9:30 am	Introduction to Technology - Video Dawn Cota, Network/System Engineer I, OCA Kim Stahley, NYSAMCC
9:45 am – 10:45 am	Ethics for Court Clerks – Video Hon. Edward Borrelli, Retired, Advisory Committee on Judicial Ethics Debra Newham, Court Clerk
10:45 am – 11:00 am	BREAK – Hallway outside Amphitheater
11:00 am – 12:00 pm	Basics of Fiscal Recordkeeping and Reporting – Video Jonathan Golden, Associate Examiner of Municipal Affairs, OSC Jane Curtiss, NYSAMCC
12:00 pm – 1:00 pm	LUNCH – Fort Orange Ballroom/Courtyard
1:00 pm – 2:00 pm	Web DVS – Video Tina Richburg, Senior Management Analyst, OCA Marissa Martino, NYSAMCC
2:15 pm – 3:15 pm	Criminal Disposition Reporting – Video Tina Richburg, Senior Management Analyst, OCA Lorraine Buchal, NYSAMCC
3:15 pm – 3:30 pm	BREAK – Hallway outside Amphitheater
3:30 pm – 4:30 pm	TSLED – Video Caitlin Barlow, Dept of Motor Vehicles Wendy Bates, NYSAMCC
6:00 pm – 7:00 pm	Cocktail Reception – King Street Courtyard
7:00 pm – 9:00 pm	Installation of Officers & Annual Banquet – King Street Ballroom Hon. Vito C. Caruso, Retired Deputy Chief Administrative Judge for the Courts outside New York City – Guest Speaker Hon. Gary Graber – Emcee DJ to follow – Cash bar

TUESDAY, SEPTEMBER 14, 2021 – CORE AND ELECTIVE

7:00 am – 8:30 am	Breakfast Buffet – Fort Orange Ballroom (flow)	
	<p align="center">OJCS CLERK CORE CLASSES Location: King 2/4 ZOOM: https://us02web.zoom.us/meeting/register/tZYkcuuspj4oGdJ9L-hwD-Aj1krIppdy_UQt</p>	<p align="center">ELECTIVE CLASSES Location: King 6/8 ZOOM: https://us06web.zoom.us/meeting/register/tZUkdeisrz0pG9dvVBj5HybpJKMWen74k8KW</p>
9:00 am – 10:00 am	<p align="center">Overcome Negative Self Esteem to be Your Most Confident Authoritative Self – In person Presenter Lindsay Rae D’Ottavio Marie Barbera, NYSAMCC NO CREDIT</p>	
10:00 am – 10:30 am	Break – King Street Courtyard	
10:30 am – 11:30 pm	<p align="center">Updates 2021 – Livestream Al Chapleau, Esq., Asst. Professor, College of St. Rose Alexandra Glick-Kutscha, Esq., Associate Counsel, OJCS Stephanie Timm-Austen & Marissa Martino, NYSAMCC 1 CORE CREDIT</p>	<p align="center">Records Management – Livestream Presenter, Everton Stair Dawn Marie Klingner & Marie Barbera, NYSAMCC NO CREDIT</p>
12:00 pm – 1:00 pm	LUNCH – Fort Orange Ballroom/Courtyard	
1:00 pm – 2:00 pm	<p align="center">Forms 2021 – Livestream Al Chapleau, Esq., Asst. Professor, College of St. Rose Alexandra Glick-Kutscha, Esq., Associate Counsel, OJCS Heather Blume & Kelly DeSimone, NYSAMCC 1 CORE CREDIT</p>	<p align="center">WEB DVS Updates – Livestream Presenter, Tina Richburg, Sr. Management Analyst, OCA Kim Howard & Jen Miller, NYSAMCC NO CREDIT</p>
2:00 pm – 2:30 pm	BREAK – King Street Courtyard	
2:30 pm – 3:30 pm	<p align="center">CourtRoom Program – Livestream Jennifer Schoeffel, Senior Management Analyst, OCA Tina Richburg, Senior Management Analyst, OCA Gillian Koerner & Terri Rider, NYSAMCC 1 CORE CREDIT</p>	<p align="center">Coram Nobis Motions – In person Presenter, Matt Chivers, Esq. Jane Curtiss & Jackie Ricciardi, NYSAMCC NO CREDIT</p>
6:00 pm – 7:00 pm	Cocktail Reception – King Courtyard	
7:00 pm – 9:00 pm	<p align="center">Installation of Officers & Annual Banquet – King Street Ballroom Hon. Vito C. Caruso, Retired Deputy Chief Administrative Judge for the Courts outside New York City – Guest Speaker Hon. Gary Graber – Emcee DJ to follow – Cash bar</p>	

WEDNESDAY, SEPTEMBER 15, 2021

7:00 am – 9:00 am

BREAKFAST – Fort Orange Ballroom (flow)

9:00 am – 12:00 pm

Question & Answers – ALL AVAILABLE INSTRUCTORS

Location: King Street

ZOOM: <https://us06web.zoom.us/meeting/register/tZUkdeisrz0pG9dvVBj5HybpJKMWen74k8KW>

Thank you all for attending! Safe travels home